



Mission of the McCluskey Center for Violence Prevention

The McCluskey Center for Violence Prevention at the University of Utah will serve as a national leader in the effort to eliminate relationship and sexual violence among U.S. college students. Using a power-conscious, intersectional framework, the Center seeks to bridge the gap between research and practice by bringing together the expertise of researchers, prevention educators, and students to execute a comprehensive research and practice agenda focused on the prevention of relationship and sexual violence. The work of the Center will intentionally focus on students from historically minoritized backgrounds, including students of color, queer and trans students and students with disabilities.

Job Description

The McCluskey Center for Violence Prevention (MCVP) is a newly developed Center at the University of Utah dedicated to engaging in research and practice to eliminate relationship and sexual violence (RSV) among college students. Specifically, we focus on the *primary prevention* of RSV by addressing perpetration and peer culture. The Center's philosophy includes focusing on education, research, and intervening with people at high risk for causing harm. Further, the Center seeks to bring together researchers and practitioners to better understand and effectively address RSV among college students.

We seek a Program Coordinator to join our team to assist the Director and Advisory Board in continuing to build and lead the Center. The successful candidate will demonstrate a clear understanding of primary prevention of RSV and the significance of power and identity in addressing RSV. The candidate will be committed to on-going personal and professional development related to RSV, demonstrated through on-going self-awareness and education. At the Center, we seek to disrupt the dominant narrative and practices related to the vast majority of current work on RSV; therefore, a candidate's background related to issues of equity and inclusion are more important than a background addressing RSV. Further, the successful candidate will demonstrate an equitable and inclusive approach to leadership, with experience organizing and managing multiple projects at once, and the ability to facilitate discussions and workshops with people from a variety of experiences, perspectives, and backgrounds. The successful candidate will have experience working on college campuses and an understanding of college students, campus environments and organizations, and student affairs work. This person will be responsible for supervising student staff in the MCVP, as well as overseeing the physical space of the Center.

Job Responsibilities

1. Contribute to the implementation of the MCVP strategic plan by coordinating working groups and organizing programs and workshops for the campus community.
2. Communicate regularly, clearly, and effectively with MCVP staff, working group members, and additional supporters of the Center.
3. Facilitate and participate in opportunities to further develop relationships with a variety of stakeholders on campus as it relates to RSV.
4. Engage in on-going personal and professional development related to equity, diversity, and RSV among college students.
5. Facilitate workshops and discussions related to equity and inclusion, relationship and sexual violence as related to college students, among a host of other topics.
6. Coordinate the logistics of monthly advisory board meetings and quarterly community advocates meetings.
7. Supervise student staff.
8. Oversee the day-to-day logistics of the physical space of the Center (i.e., coordinating staff coverage).
9. Assist in managing the budget of the Center.
10. Assist in fund-raising and grant-making opportunities as necessary.
11. Represent the MCVP on various committees and task forces related to RSV.
12. Other duties as assigned.

Qualifications

- Bachelor's degree in a human services-related field; master's degree preferred.
- Previous experience working on a college campus, with a demonstrated understanding of issues of power, equity, and relationship and sexual violence among college students.
- Previous experience facilitating workshops and educational programs for college students.
- Knowledge and understanding of college students, campus environments and organizations, student affairs work, and university politics and structures.
- Ability to work independently and collaboratively.
- Ability to give and receive constructive feedback.
- Exceptional written and verbal communications skills.
- Ability to use a variety of technologies to communicate both internally and externally.

To apply:

To apply, please submit a cover letter, resume, and contact information for three references through the University HR system, <https://utah.peopleadmin.com/postings/111050>. Review of applications will begin on February 15.

**Due to the duration of funding, this is a time limited position which will end after one year. Only if additional funding is secured will there be the option (but not guarantee) to extend the position.*